

Ontario Federal Schools Out of Catchment Protocol

Protocol
SO-04-01

Authority Statement

This document outlines the Ontario Federal Schools Out of Catchment Protocol for all Ontario Federal Schools under the delegated authority of the Director of Ontario Federal Schools, in accordance with the *Indigenous Services Act*.

Community Values and Educational Philosophy Statement

Our educational philosophy is developed in respect of Haudenosaunee values, principles, and cultural foundations. Our goal is to establish and foster peace, balance, and collaboration through our community teachings. Members of our school communities have opportunity to build, maintain, and restore relationships, and reflect on and accept responsibility with Ga'nigghi:yo / Ka'nikonhri:yo / Good Mind including dignity, integrity, and respect.

1.0 Protocol Statement

1.1 Federal Schools catchment is a contiguous area that lies wholly within the boundaries of the Six Nations Reserve. Within the Federal Schools catchment, each federal school has a designated catchment area. Every student residing within the school's catchment area is expected to attend that school. Students that wish to attend a school in another catchment area would need to seek approval to attend that school through an Out of Catchment application.

2.0 Definitions

2.1 Residence: is the verifiable address of where a student typically resides. Residence does not include the location of a child's daycare, the home of the daycare provider, the address of an extended family member or other convenience addresses.

2.2 Proof of Residency: is a legal document that confirms your name and where you live. Accepted, current documents with address labels include a utility bill, car insurance, home owners insurance, bank statements, and Six Nations Housing documents.

2.3 Catchment: is an assigned area based upon a number of factors including distance from the school, bus route travel time, geographic boundaries and population within the assigned area.

2.4 Grandfathering: a student enrolled in a school as an Out of Catchment student may continue at that school until they graduate 8th grade unless and until a decision is made that affects that enrolment. Decisions that may affect a grandfathered Out of Catchment enrolment are:

2.4.1 a parent may choose to transfer their child to another school; or

2.4.2 one or more of the factors determining Out of Catchment approval has changed such that the school no longer accepts the Out of Catchment application and rescinds its previous approval (see Approval Section 5.1 and 5.4).





3.0 General Information

3.1 The boundary lines between catchment areas are not shared. Each side of the road belongs to a school catchment area. If you reside on that side of the road, then you attend the school for that catchment area.

3.2 Bus routes are designed so that students are on the bus for as short a period of time as possible. In no circumstance should a student be on the bus longer than 1 hour and 15 minutes.

4.0 Procedure for Out of Catchment Request

4.1 Requests to attend a school as an Out of Catchment student must be made in writing by completing and then submitting a signed and dated Six Nations Federal Schools Out of Catchment Application Form. Only a parent a legal guardian can sign such a request.

4.2 Completed Out of Catchment Application forms may be submitted to the attention of the Principal at the requested Out of Catchment school.

4.3 The request must clearly state the rationale for an Out of Catchment exemption.

4.4 All Out of Catchment application forms must be stamped with the time and date upon receipt by the school the Out of Catchment student wishes to attend. Each application will be processed based on the order of submission as well as the criteria affecting approval (see 5.1).

4.5 Out of Catchment applications submitted after the February 1st deadline will be accepted, marked as a “Late Application” and placed in the queue. All applications submitted in a timely manner will be considered prior to late applications for Out of Catchment admission.

5.0 Approval

5.1 The decision to approve a student’s Out of Catchment request is based on several criteria including:

5.1.1 The receiving school’s ability to meet the education programming needs of the requesting student;

5.1.2 Class size committee requirements;

5.1.3 Attendance history of the requesting student including frequency of lateness and absence;

5.1.4 Current and previous enrolment status of the requesting student;

5.1.5 The existing enrolment of the receiving school.

5.2 Parents are not required to apply each year.

5.3 Any student currently enrolled as an Out of Catchment student is eligible for renewal. Changes to enrolment status must be discussed with the principal of the school.

5.4 Renewal as an Out of Catchment student is not automatic. There will be a periodic review of attendance, including both absences and lateness, to determine whether the Out of Catchment enrolment remains a good fit.





5.5 Poor attendance or a high frequency of unexplained lateness may result in the student's return to their originating school.

5.6 The principals at both the current school and the receiving school may discuss the Out of Catchment request, however, the final decision whether to accept or deny an Out of Catchment request is at the discretion of the principal at the receiving school.

5.7 If the Out of Catchment application is not approved, the child will be expected to attend the school that they attended the previous year.

6.0 Transportation

6.1 Transportation for students attending an Out of Catchment school is the responsibility of the parent/guardian.

6.2 Students enrolled as Cayuga Immersion students at I.L. Thomas Odadrihonyanita Elementary School will have bussing provided. An Out of Catchment application is NOT required for students living outside of the I.L. Thomas Odadrihonyanita Elementary School catchment area, however, the registration form must indicate Cayuga Immersion.

6.3 When an IPRC decision determines the placement of a student as the Multi-Level classroom at Oliver M Smith Kawenni:io Elementary School, bussing is provided for the student. An Out of Catchment application is NOT required.

7.0 Sibling Out of Catchment Applications

7.1 Out of Catchment applications from siblings of current Out of Catchment enrolled students will be evaluated on a case by case basis.

8.0 Appeal

8.1 Disputes over Out of Catchment requests will be resolved by the Principal's Advisory Committee (PAC) prior to end of March, each year.

8.2 Principal Advisory Committee Members:

8.2.1 Principal, Oliver M Smith Kawenni:io Elementary School

8.2.2 Principal, Jamieson/J.C. Hill Elementary Schools

8.2.3 Principal, I.L. Thomas Odadrihonyanita Elementary School

8.2.4 Principal, Emily C. General Elementary School

8.2.5 Director of Federal Schools

